



LIST OF MANUALS, PLANS AND DRAWINGS REQUIRED ON BOARD



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This publication aims to assist ship Owners and Managers on the statutory manual, plans and drawings required to be on board. The table has been prepared by Class ARS Technical Department based on the requirements under various IMO instruments and does not include manuals, plans or drawings required by flag Administrations.

For those manuals, plans and drawings that must be approved or examined by Class ARS, ship Owners and Managers shall submit an electronic copy to our Technical Department for review.

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Manual	Applicability	Approval / Examination by Class ARS
Emergency Towing Procedures	SOLAS reg. II-1/3-4.2 Cargo ships above 500 GT and passenger ships	Examination
Ballast Water Management Plan	Ballast Water Management Convention Regulation B-1 All ships above 400 GT	Approval
Garbage Management Plan	MARPOL 73/78 Annex V reg. 10 Ships above 100 GT or carrying more than 15 persons and platforms	Examination
Ship Structure Access Manual	SOLAS reg. II-1/3-6.4 Oil tankers > 500 GT constructed on or after 01/07/04 Bulk carriers > 20,000 GT constructed on or after 01/01/05	Approval
Intact Stability Booklet	SOLAS reg. II-1/5, 22, 25-8 ILLC Protocol 88, reg.10 Cargo ships above 24m in length and passenger ships	Approval
Grain Stability Booklet	Grain Code SOLAS Reg VI/9 All ships carrying grain in bulk	Approval
Fire control and safety plan	SOLAS reg. II-2/15.2.4 1994 and 2000 HSC Code para. 7.9 Vessels > 500GT	Approval
Documentation evaluation of the alternative design and arrangements, as applicable	SOLAS reg. II-2/17 Ships above 500 GT	Approval
Shipboard emergency plan	SOLAS reg. VII/INF Code reg. 10.1 Vessels carrying packaged irradiated nuclear fuel, plutonium and high-level radioactive wastes	Approval
Ship Security Plan	ISPS Code A/9 Passenger ships, MODU's and Cargo ships above 500 GT	Approval
Dedicated Clean Ballast Tank Operational Manual	MARPOL 73/78 Annex I reg. 18.8 Existing product carriers above 40,000 DWT operating with dedicated clean ballast water tanks	Approval
Operations and Equipment Manual for Crude Oil Washing Systems (COW Manual)	MARPOL 73/78 Annex I reg. 33 Existing crude oil tankers above 40,000 DWT and new crude oil tankers above 20,000 DWT	Approval
Muster List	SOLAS reg. III/8, 37 1994 and 2000 HSC Code para. 8.4 Cargo ships above 500 GT and passenger ships	Approval only for passenger ships
Cargo Securing Manual	SOLAS reg. VI/5.6 and VII/5 Ship above 500 GT	Approval
Oil Discharge Monitoring and Control System Operational Manual	MARPOL 73/78 Annex I reg. 31.4 Oil tankers above 150 GT	Approval
Damage / Survival Capability Information	MARPOL 73/78 Annex I reg. 28 Oil tankers, Chemical tankers, Gas Carriers above 150 GT	Approval
Shipboard Oil Pollution Emergency Plan	MARPOL 73/78 Annex I reg. 37 Oil tankers above 150 GT and other ships above 400 GT	Approval
Ships to Ships (STS) Operations Plans	MARPOL 73/78 Annex I reg. 41 Oil tankers above 150 GT	Approval
Procedure and Arrangement Manual	MARPOL 73/78 Annex II reg. 14 and P&S Standard Ships carrying Noxious Liquid Substances in Bulk	Approval
Ship Energy Efficiency Management Plan (SEEMP)	MARPOL 73/78 Annex VI reg. 22 Ships above 400 GT	Examination

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Shipboard Marine Pollution Emergency Plan for Noxious Liquid Substances	MARPOL 73/78 Annex II reg. 17 Ships above 150 GT certified for carrying Noxious Liquid Substances in Bulk	Approval
Result of calculation of moderate rate of discharge in accordance with MEPC.157(55)	MARPOL 73/78 Annex IV reg. 1.1.1 and Res. MEPC.164(56) Ships above 400 GT or carrying more than 15 persons fitted with a sewage holding tank for untreated sewage	Approval
Volatile Organic Compound (VOC) Management Plan	MARPOL 73/78 Annex VI reg. 15.6 and Res. MEPC.185(59) Tankers carrying crude and gas carrier as per Reg. 15.7	Approval
Ship-specific plans and procedures for the recovery of persons from water	SOLAS reg. III/17-1 All ships	Examination
As-built construction drawings	SOLAS reg. II-1/3-7 and MSC/Circ.1135 Cargo ships above 500 GT and passenger ships	Approval
Ship Construction File	SOLAS reg. II-1/3-10 and MSC.1/Circ.1343 Oil tankers and bulk	Approval
Declaration of Maritime Labour Compliance (DMLC) Part II	MLC, 2006 Regulation 5.1.3 All ships above 500 GT	Approval
A/Amx Ratio Information	SOLAS reg. II-1/8-1, 8-2 Existing ships if a major modification has been done	Approval
Fire safety operational booklet	SOLAS reg. II-2/16 All ships above 500 GT	N/A
Damage Control Plan	SOLAS reg. II-1/19 Cargo ships above 500 GT and passenger ships	N/A
Damage Control Booklet	SOLAS reg. II-1/19 Cargo ships above 500 GT and passenger ships	N/A
Operating and Maintenance Manual	SOLAS reg. II-1/23-2.4 Ro-Ro Passenger vessels SOLAS reg. X/3 1994 and 2000 HSC Code para. 18.2.4 High Speed Craft	N/A
Deck Log-Book	SOLAS reg. II-1/15.6.5, 15.9.4, 15.10.2, 17.3.3.2, 25.2, 25.9.5 and III/19.5 1994 and 2000 HSC Code paragraph 18.5.7 Cargo ships above 500 GT and passenger ships	N/A
Manoeuvring Information	SOLAS reg. II-2/28 Cargo ships above 500 GT and passenger ships	N/A
Maintenance Plan/Programme	SOLAS reg. II-2/14.2.2 All ships above 500 GT	N/A
Maintenance Plan/Programme for low-location lighting	SOLAS reg. II-2/14.3 All ships carrying more than 36 passengers	N/A
Maintenance Plan/Programme for inert gas systems, deck foam systems, fire safety arrangements in cargo pump-rooms, flammable gas detectors	SOLAS reg. II-2/14.2.4 Tankers	N/A
Training manual for lifesaving appliances	SOLAS reg. III/35 1994 and 2000 HSC Code para. 18.2.3 Cargo ships above 500 GT and passenger ships	N/A
Instructions for on-board maintenance of life-saving appliances	SOLAS reg. III/36 1994 AND 2000 HSC Code Section 8.9.2 Cargo ships above 500 GT and passenger ships	N/A

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Garbage Record Book	MARPOL 73/78 Annex V reg. 10 All ship above 400 GT or carrying more than 15 persons and platforms	N/A
Instruction Manual for Inert Gas Systems	FSS Code reg. 15/2.4.4 Tankers above 20,000	N/A
Approval Certificate of lifeboat release and retrieval system	SOLAS reg. III/1.5 Cargo ships above 500 GT and passenger ships	N/A
Emergency Instructions	SOLAS reg. III/8 1994 and 2000 HSC Code Section 8.4 Cargo ships above 500 GT and passenger ships	N/A
Decision Support System	SOLAS reg. III/29 Passenger ships	N/A
Radio Record	SOLAS reg. IV/17 1994 HSC Code Section 14.16 and 2000 HSC Code Section 14.17 Cargo ships above 300GT and passenger ships	N/A
Plan for SAR Co-operation	SOLAS reg. V/7.3 Passenger ships	N/A
Material Safety Data Sheets (MSDS)	SOLAS reg. VI/5-1 Ships carrying MARPOL Annex I cargoes and marine fuel oils	N/A
Cargo Handling Booklet	SOLAS reg. VI/7.2 Ships above 500 GT carrying bulk cargoes	N/A
Cargo Log-Book	SOLAS reg. VI/7.8 Ships above 500 GT carrying bulk cargoes	N/A
Dangerous Goods Manifest or Stowage Plan	SOLAS reg. VII/5 and MARPOL Annex III Reg. 4 Ships carrying dangerous goods	N/A
High-speed craft operating manual	SOLAS reg. X/3 1994 and 2000 HSC Code Section 18.2.1 High Speed Craft	N/A
Route Operational Manual	SOLAS reg. X/3 1994 and 2000 HSC Code Section 18.2.2 High Speed Craft	N/A
Training Manual	SOLAS reg. X/3 1994 and 2000 HSC Code Section 18.2.3 High Speed Craft	N/A
Register Book for ILO 152	ILO Convention / Occupational Safety and Health in Dock Work. Applicable to Merchant Vessels with Cargo Gear.	N/A
Enhanced Survey Report File	SOLAS reg. XI-1/2 and Resolution A.744(18) Bulk carriers acc. to IX/1.6 and oil tankers as per SOLAS reg. II-1/2.12	N/A
Record of Oil Discharge Monitoring and Control System for the last Ballast Voyage	MARPOL 73/78 Annex I reg. 31.2, 31.3, 36.6 Oil tankers above 150 GT	N/A
Oil Record Book, Part 1 (Machinery Spaces Operations)	MARPOL 73/78 Annex I reg. 17.1, 36.1 Oil tankers above 150 GT and other ships above 400 GT	N/A
Oil Record Book, Part 2 (Cargo/Ballast Operations)	MARPOL 73/78 Annex I reg. 17.2, 36.2 Oil tankers above 150 GT	N/A
Cargo Record Book	MARPOL 73/78 Annex II reg. 15 Ships carrying Noxious Liquid Substances in Bulk	N/A

<i>Manual</i>	<i>Applicability</i>	<i>Approval / Examination by Class ARS</i>
Ozone Depleting Substances Record Book (if ship is equipped with rechargeable system that contain ozone-depleting substances)	MARPOL 73/78 Annex VI reg. 12.5 and 12.6 Ships above 400 GT, platforms and drilling rigs	N/A
Fuel Oil Changeover Procedure and Log-Book	MARPOL 73/78 Annex VI reg. 14.6 Ships above 400 GT, platforms and drilling rigs if using separate fuel oils entering/leaving ECAs	N/A

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